REGISTRATION APPLICATION FORM





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Sec	ctio	n 1																				
You	ır B	usi	nes	s l	nfo	rma	atio	n														
Trac	ding 7	Γitle																				
Trac	Trading Title Continued (for businesses with longer trading titles)																					
Con	Company Name (if different from above)																					
Buil	Building Name																					
Nun	Number and Street/Road Name																					
City	or To	own																				
Cou	County																					
Г																						
Pos	Postcode																					

Reg	Registration application form for the Gas Safe Register																											
	Section 1 continued Your Business Information																											
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Firs	t Nar	me																										
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Plea	Business type Please tick the box to describe the type of business making this application. Limited companies should include the company registration number.																											
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L	Par	tner	ship																									
	Lim	ited	Cor	npar	ny				Co	omp	any	Regi	istrat	ion I	Num	ber												
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Reg	Registration application form for the Gas Safe Register																						
	Section 2 Additional Operating Centre Address																						
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Build	ding	Nan	ne																				
Nun	nber	and	Stre	eet/F	Road	Nar	ne																
City	or To	own																					
Cou	nty																						
Pos	Postcode																						
	Responsible person – Please provide us with the name of the person responsible for any gas work being undertaken at this centre.																						
Title					First	: Nar	ne																
Surr	name	Э																					
Tele	ohor	ne N	umb	er (p	oleas	e inci	lude	the c	dialing	g coc	le)				Mob	ile N	Jumk	oer					
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Registration applica	ation for	rm for t	he Ga	is Saf	e Re	giste	er													
Section 3 Your Engineers																				
This section of the form provides us with information about your engineers. Please tell us about everyone working for you who will undertake gas work.																				
• First, if your business has three or more engineers please photocopy Section 3 of the form before you complete it, ensuring you have photocopied enough forms for the number of gas engineers that undertake gas work for your business.																				
• Next, fill out the form(s) with the information we need about your engineers. Please ensure that you have entered all the information required. If you are a sole trader please make sure you have added your own information as an engineer.																				
Please note that by adding engineers to your registration you are telling us that you will take responsibility for the work that they do for your business and that they carry out gas work for which they are competent and hold valid evidence of competence.																				
Title	First Nan	ne																		
Surname																				
National Insurance Nu	umber <i>(w</i>	e use this	s uniqu	e refere	nce to	ens	ure tl	hat yo	our eng	gine	ers' e	evide	ence d	of co.	mpet	ence	mat	ches	our da	tabase)
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of competence.													ariu	IIOIC	15 ap	prop	Jilali	e evi	JEHICE	;
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Title	First Nan	ne																		
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Tick if your busing you to self certify of competence.	that any	y engine	er wh	o unde	ertake	es th	is ty	pe o	f worl	k is	trair	ned)

Section 4 Sanctions and Prosecutions Do you or does any engineer or any employee have any sanction, prosecution or pending prosecution that relates to gas work? This includes any improvement notice and or prohibition notice issued by the HSE. If the answer to this question is 'Yes' please tick the box below and you must provide a description of the nature of the sanction in the space below. You should include in this section any previously issued correction or improvement notices that you have received from Gas Safe Register. Please note that we will contact you to discuss this further if the answer is 'Yes' and it may speed up the decision making process if you include photocopies of the related documentation. Section 5 Other Registration Numbers If you are trading as a sole trader and have an interest in another registered business or have had a previous registration number please provide the registration numbers of each business below. If there are more than six please provide this information on a separate piece of paper. Registration Number Registration Number											
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Registration Number Registration Number											
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If you are trading as a Limited company or Partnership, please list all directors/partners of the business applying for registration. If any of the directors or partners have a current or past interest in a registered business please enter the registration number of the business against their name.											
Name Registration Number Additional Registration Number											
Section 6											
'Find a Registered Business' Service											
As part of our commitment to support awareness of registered businesses, we will allow members of the public to use the Gas Safe Register service to identify names and telephone numbers of registered businesses by area and by category of registration through the 'Find a registered business' service. If you do not want the details of your business to be available through this service, please tick the box.											
'Check an Engineer' Service											
As part of our commitment to ensuring the public only uses registered engineers we will confirm an engineer's licence number, photo and categories of registration as well as the registered business name and number through this service. If you have not ticked the box above we will also give out your registered address.											

Registration application form for the Gas Safe Register			
Section 7 Payment and Fees Please note the application fee and registration fee are app	olicable in all cas	ses.	
Cheque Payment should be made to Gas Safe Register for the full amount company name and postcode on the reverse of the cheque.	unt and returned v	with this form. Please w	rite your
Credit/Debit Card			
If you prefer to pay your application and registration fees by to take your card details.	credit/debit card,	please tick the box and	we will call you
The current fees are:			
	Number	Inc VAT @ 20%	Total
Application fee	1 x	£ 228.00 =	£ 228.00
Registration fee (including a single engineer)	1 ,	£ 206.40 =	206.40
		63.60	~
Additional engineers	х		£
Examples: • a sole trader will pay £172.00 plus VAT registration fee, and the • a business with 10 engineers will pay £839.00 plus VAT. This inc		f £190 plus VAT.	£
VAT application fee and 9 x £53.00 plus VAT additional enginee	r fee.		
Section 8 Data Protection			•
Data protection statement Capita Gas Registration and Ancillary Services Ltd., trading as Ga Data Protection Act, 1998. This statement confirms our commitment information in a manner which meets our requirements of this legitine gas registration scheme in the performance of our legal and respectively.	nent to protect you islation and to use	ur privacy, to process your data only for the o	our personal
By completing and submitting this information you are confirming to the best of your knowledge, and you are accepting the terms a associated engineers as defined in the scheme Rules of Registrat	and conditions of		
I agree to the terms of registration and Registration Policy.			
Signature:			
Position:			
Date:			